



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		CACHAR COLLEGE
Name of the head of the Institution		Dr. Siddhartha Sankar Nath
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03842247077
Mobile no.		9435712440
Registered Email		iqaccacharcollege@gmail.com
Alternate Email		cacharcollege60@gmail.com
Address		Trunk Road
City/Town		Silchar
State/UT		Assam
Pincode		788001
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Apurba Chakraborty
Phone no/Alternate Phone no.	03842246953
Mobile no.	9435730741
Registered Email	iqaccacharcollege@gmail.com
Alternate Email	cacharcollege60@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.cacharcollege.ac.in/AQAR_2018_19%20pdf.pdf">https://www.cacharcollege.ac.in/AQAR_2018_19%20pdf.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.cacharcollege.ac.in/aca_calendar.pdf">https://www.cacharcollege.ac.in/aca_calendar.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	75.80	2004	01-Dec-2004	01-Nov-2009

### 6. Date of Establishment of IQAC

09-Jan-2006

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Online and Offline Registration process of Alumni	19-Mar-2020 1	98

National Science Day organized by IQAC in collaboration with Zoology Dept. Cachar College, Silchar	28-Feb-2020 1	93
Self Defense Karate Course for girls in collaboration with Sucheta-Women Cell Cachar College, Silchar	16-Feb-2020 30	45
Blood Donation Camp organized by	10-Feb-2020 1	22
Career Orientation Programme for 6th Semester students Arts, Science and Commerce by The Assam Kaziranga University	06-Feb-2020 1	56
Alumni Meet organized by IQAC, Cachar College	05-Jan-2020 1	98
Meet the People's Representatives programme organized by the IQAC	12-Nov-2019 1	87
Timely submission of Annual Quality Assurance Report (AQAR) to NAAC	06-Aug-2019 509	2475
Regular meetings organized by IQAC	02-Jul-2019 365	22
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Nitu Debnath Dept. of Zoology & Prof. Manabendra Dutta Choudhury Assam University Silchar	Teachers Associate ship for Research Excellence (TARE)	Science and Engineering Research Board(SERB)	2019 1095	1830000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

<b>10. Number of IQAC meetings held during the year :</b>	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>
Construction of Extended Office Block of Administrative building and renovation of Science Laboratories
Remodelling of Old Teacher's Common Room into Conference Hall
Necessary processing of Academic and Administrative Audit.
Blood Donation Camp and Organization of Alumni Meet.
Online Classes through TCSiON Portal, Whatsapp Groups and Google Classrooms

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Submission of IIQA	Process Initiated
Spoken Tutorial in Computer in collaboration with IIT Bombay	Process Initiated
Remodelling of Old Teacher's Common Room into Conference Hall with ICT Facility	Completed
Renovation of Science Laboratories and establishment of Instrumentation Laboratory of Physics Dept.	Completed
Conduction of Alumni and Parents meet	In Process
Improvement of Central Library of Cachar College and Deployment of Digital Library	In Process
Implementation of Mentor Mentee	Implemented

Academic and Administrative Audit (Internal)	In Process				
Online Registration of Alumni and Registration of the Alumni Association	In process				
Collection of Feedback from Students/Teachers/Parents/Alumni	In process and Completed for the Current session				
<a href="#">View File</a>					
<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Cachar College Governing Body</td> <td>18-Dec-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Cachar College Governing Body	18-Dec-2020
Name of Statutory Body	Meeting Date				
Cachar College Governing Body	18-Dec-2020				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2020				
Date of Submission	25-Jan-2020				
<b>17. Does the Institution have Management Information System ?</b>	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<ul style="list-style-type: none"> <li>• Generation of a unique enrollment number for each student.</li> <li>• Retrieval of enrollment card and identity card for each student as well as class attendance registers.</li> <li>• Online admission process and online payment of admission fees etc.</li> <li>• An Automated Accounting System or ERP for all types of financial transactions</li> </ul>				

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. Academic Calendar: The institution has a well planned Academic Calendar for every Academic Session comprising actual working days, duration of Summer, Puja and Winter recess etc. 2. Preparation of Class Routine: The institution follows the curriculum designed by the affiliating University i.e., Assam University, Silchar for running TDC Courses of all the three streams i.e., Arts, Science

and Commerce and also the curriculum designed by Assam Higher Secondary Education Council (AHSEC) for Higher Secondary Classes. To deliver the curriculum effectively, a centralized Class Routine is prepared every year at the beginning of the Academic Session based on the available infrastructural facilities. 3. Rotational distribution of syllabus: This central routine is again followed by each department to prepare the Departmental Class Routine, prepared by respective HOD, where classes are allotted in a balanced manner to each faculty member of the Department. The best practice in this process is that units of each paper in a subject are rotationally distributed to the teachers. 4. Remedial Coaching: UGC funded remedial coaching centre was also functional for remedial classes of each subject for the below average students of the college or who missed the regular classes in the college due to some reasons. 5. Groupings for Practical classes: Subjects having practical classes of both TDC and HS are also included in the main routine and arranged departmentally. For practical classes grouping of 25-30 students are made for effective delivery of hands on practice. 6. Organizing Field trip, Educational Excursions: The Department of Zoology, Industrial Fish & Fisheries & Botany regularly organize Workshop, On-Job Training, Field Trips and Excursion in and outside the state every year to meet the requirement of curriculum as per Assam University, Silchar. 7. Introduction of Morning section: Morning Session classes are also introduced to cater larger number of students of Arts and Commerce. 8. Recruitment of additional Guest Faculty: To make the learning effective, discrepancy of faculty is maintained by appointment of part time faculty to complete the syllabus within stipulated time frame of the Semester system. 9. Online Classes Facilities: All Teachers and Students have been registered with TCSiON Digital Classroom Platform, created Department-wise as well as Honours and Pass-wise Whatsapp Groups, availing Google Classrooms to felicitate Online Classes during Nationwide Lockdown due to Covid19 Pandemic. 10. Utilization of available ICT facilities: Facilities of Information & Communication Technology such as Digital class rooms available in the institution are also utilized for effective delivery of syllabus. 11. Utilization of Library & Digital & e-Library facilities: Books are issued from College library to the students. Internet facility can also be used by the students for browsing e-journals and e-books under INFLIBNET Programme. 12. Conducting regular Unit tests: At least two unit tests as per CCA guidelines of affiliating University are conducted in every semester for assessing learner's progress. 13. Organizing Departmental Seminar, Workshop: Various Departments under Faculty of Arts, Science and Commerce organize subject-related Departmental Seminar, Workshop, Training etc. as per requirements for effective delivery of curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
00	00	Nil	00	00	00

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of
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CBCS		CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Botany Honors Practical BOTH	12
BSc	Zoology Honours Practical	41
BSc	Chemistry Honours Practical	16
BSc	Physics Honours Practical	8
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
Feedback obtained and Follow-up action: After analysis of the feedback from the stakeholders (Students, teachers, parents, alumni) areas of concern highlighted in the feedback report are being addressed and necessary corrective measures are initiated to reorient the gaps and lacunas suggested in the feedback to the extent they are feasible. Accordingly IQAC is coordinating and communicating with the competent authorities to implement certain plan of actions temporarily held back due to Covid 19 pandemic.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the	Programme	Number of seats	Number of	Students Enrolled
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Programme	Specialization	available	Application received	
BA	Honours	225	276	97
BA	General	125	397	299
BCom	Honours	80	206	59
BCom	General	220	219	102
BSc	Honours	150	397	117
BSc	General	150	441	209
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2716	Nil	50	Nil	Nil

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
50	50	7	2	2	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is a process in which teachers (Mentors) help and support students (Mentees) to manage their own learning in order to maximise their potential, develop their skills, improve their performance and become the person they want to be. It is a positive developmental partnership, driven by the mentee mentors role is to provide the direction and guidelines. It provides benefit to mentors as well. A mentor is not responsible and accountable for the behaviour, activities and result of his or her mentee. Following the General Rules and Regulations of the college and within the constraints of time, space and facilities available, mentors serve basically as Learning Facilitators and take interest in the professional and career development of mentees. Genuine commitment on the part of both the mentor and the mentee is a prerequisite for making a mentoring relationship success. Mentoring roles typically fall into two categories - psychosocial and career. Psychosocial roles serve to enhance the personal aspects of the relationship while career-related roles function to stimulate career advancement for the mentee. Like most relationships, mentoring relationships progress through some developmental stages. There is no strict formula for determining the length of each stage. Each stage forms an inherent part of the next. There are four stages in developing formal mentoring relationships: i. Building the Relationship ii. Exchanging Information and Setting Goals iii. Working Towards Goals/Deepening the Engagement iv. Ending the Formal Mentoring Relationship and Planning for the Future. There are no strict rules on how to mentor. One will have to determine the best approaches for each individual mentoring relationship. However, the following points are worthy for consideration in making a mentoring relationship successful Principal, Cachar College as Principal Mentor, from time to time, will issue notices, letters and instructions regarding the Composition, Terms of Reference and other matters of the whole or part of a Mentoring Programme. Mentoring Programme of an academic year centres on activities of the Mentoring Units, each of which will consist of a teacher as Mentor and a selected group of Regular students enrolled in that academic year for a particular course of study as Mentees. Mentoring Unit is the Functional Unit of the mentoring



programme. The duration of Mentoring Programme of an academic year is three years for Degree Students under the present curriculum system. However, informal mentoring may continue after the formal period and this will help in maintaining a long term link between a student and the college. Mentoring requires building relationship through contacts. Hence, taking advantage of the fact that there is excellent chances of face to face contacts through regular classes between teachers and students of the same stream for regular students and of the same department for Honours students, pairing of teachers and students for mentoring programme will be done taking teachers and students of the same stream for regular students and of the same department for Honours students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2716	50	54.3:1

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
65	50	15	Nil	32

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	N/A	Nil	N/A
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	B.Sc General	Odd Semester	28/01/2020	24/07/2020
BSc	B.Sc Honours	Odd Semester	28/01/2020	24/07/2020
BCom	B.Com General	Odd Semester	28/01/2020	24/07/2020
BCom	B.Com Honours	Odd Semester	28/01/2020	24/07/2020
BA	BA General	Odd Semester	28/01/2020	24/07/2020
BA	BA Honours	Odd Semester	28/01/2020	24/07/2020
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For continuous internal evaluation system an examination committee is constituted by the Principal, which is responsible for preparing examination routine for the unit tests as per the guidelines prescribed by the affiliating university. The respective department normally sets the question papers and conducts the examination as per the routine notified centrally. The examination committee undertakes the responsibility of distributing required number of Answer Scripts to the individual departments well ahead of examination schedule. The Answer Scripts are evaluated at departmental level and

subsequently arranged uploading of the marks of unit tests in the Assam University (affiliating university) web portal. After the introduction of CBCS system in the college, it has become mandatory for every department to provide the percentage of class attendance of students as per the guidelines and the same is also uploaded in the web portal of affiliating university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college adheres to academic calendar prepared on the basis of holiday list of the affiliating University, accommodating slots for the conduction of continuous internal evaluation as per affiliating University's notification. The academic calendar provides scopes for the inclusion of dates of commencement and completion of syllabus, schedules of internal exams, tentative dates of Term-End examinations. The teachers prepare teaching plans according to the academic calendar and guidelines of the University. The schedule of external examination is fixed by the University and the same is displayed on notice board as well as in the College webpage for students. In case of any change in the University schedule, changes made in the internal evaluation and students are communicated accordingly. Above all, efforts are made by the Institute at every possible level to adhere to the academic calendar for continuous internal evaluation process. Teachers conduct regular class tests and doubt clearing sessions are held as per requirement. The Principal conducts curricular and extra- curricular meetings with Academic Coordinators, HoDs and faculties on regular basis to review the progress of various activities. The academic calendar indicates the annual working period of the teachers which includes working days, teaching days, admission period, examination and evaluation period as per the university and UGC guidelines. The total working days, as provided by the university are around 258 days and out-of-them 180 days are reserved for teaching and remaining days are used for co-curricular and extra-curricular activities. Working days are strictly followed as per university guidelines.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.cacharcollege.ac.in/igac.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Sc	BSc	B.Sc General	87	57	65.52
B.SC	BSc	B.Sc Honours	87	56	64.37
B.Com	BCom	B.Com General	136	43	31.62
B.Com	BCom	B.Com Honours	42	34	80.95
BA	BA	BA General	150	66	44
BA	BA	BA Honours	69	44	63.77

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.cacharcollege.ac.in/igac.html>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	Science and Engineering Research Board (SERB)	18.3	6.1
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
N/A	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	4	Nil
National	English	1	Nil
National	Hindi	1	Nil

National	Bengali	1	Nil
National	Sanskrit	2	Nil
National	Philosophy	2	Nil
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	00
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	15	Nil	Nil
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Air Pollution/Soil Pollution	NCC Cachar College Unit	2	46
Tree Plantation	NCC Cachar College Unit	2	33
Swachata Pakwada	NCC Cachar College Unit	2	72
International Womens Day	Sucheta Women Cell NSS Unit	17	47

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	00	Nil	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Student Project Work	Utilization of Lab Facility	Muga Silkworm Seed Organization	04/01/2020	20/05/2020	01
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
135.25	14.91

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Soul	Partially	2.0	2009

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	23847	Nil	152	40375	23999	40375
Reference Books	2719	Nil	Nil	Nil	2719	Nil
Journals	12	Nil	2	6360	14	6360
e-Books	Nil	Nil	3160809	5900	3160809	5900
e-Journals	Nil	Nil	6293	5900	6293	5900
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Nitu Debnath	Voice Recorded PPT	YouTube Channel of Zoological Society of Assam	09/06/2020
<a href="#">View File</a>			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	70	35	34	10	0	13	8	8	4
Added	34	12	51	0	0	5	10	0	7
Total	104	47	85	10	0	18	18	8	11

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="#">N/A</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
19.85	4.68	36.52	14.7

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For physical infrastructure: 1) Maintenance of CCTV surveillance for 24 hrs in the campus, the computer systems in the administrative block are internet enabled and storage of academic and accounting data through college server and software. 2) All types of construction and repairing works are supervised by a Supervisory Engineer. To look after the campus, there is care taker/ guard for 24 hrs and efficient Housekeeping staff for cleaning of college campus and lavatory. 3) Office attendants (Grade IV staff) assist in the administrative works along with the maintenance of administrative block. 4) The College girls' hostel has hostel warden, mess staff, menial and security for the smooth functioning of the hostel facility. 5) Each science laboratory has two Lab attendants to assist in all types of departmental activities and its maintenance. It is mandatory for the each department to maintain stock register of all the items of the laboratory. For academic facilities: 1) The College is enabled with Wi-Fi facility in the campus. The digital class rooms and LCD projectors for departments. 2) For smooth and transparent admission, the entire admission process is done online. In addition, the web portal of affiliating university does the registration, examination fee submission and checking of attendance and unit test marks, results etc. All academic data are stored and managed using college server and software. 3) The college has two numbers of ICT enabled Seminar Rooms/ smart classrooms for various Lectures/Seminars/popular Talks/Conferences/Workshops etc. 4) A well equipped central library run by the Librarian with some supporting staffs and is assisted by library advisory committee for policy decisions. E-books and e-

journals can be accessed by the students and faculty members. The central library uses SOUL software. 5) All the student related information like class schedules, time table, events in college, notices and deadlines related to semester examination and the NIT, invitations for quotations, etc. are the always shared via college website. The college already has biometric attendance system for its teaching and nonteaching staffs. 6) Institutional Level Biotech Hub established under DBT, Govt. of India is supporting conduction of workshop, training, practical classes, project work etc. for students of various science departments of the college and of neighbouring schools as well as outreach programmes to different institutions. For Support facilities: Available facilities are Central Library, Boys' and Girls' Common Room, Sports, Health Center, NCC, NSS and Extension Activities Cell, Central Computer Laboratory, Employees' Cooperative, Canteen are maintained by the committees comprised of Teachers and supporting staff

<https://www.cacharcollege.ac.in/iqac.html>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Fee Waiver Scheme, Govt. of Assam	394	1383110
b) International	Nil	Nil	0

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
10 Days Spoken Sanskrit Course	29/05/2019	67	Sanskrit Bharati

[View File](#)

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil

No file uploaded.

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance



		redressal
Nil	Nil	Nil

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	6	B.Sc. Honours	Zoology	Assam University, Silchar	Master of Science (Dept. of Life Science)
2020	1	B.Sc. Honours	Botany	Assam University, Silchar	Master of Science
2020	2	B.Sc. Honours	Mathematics	Assam University, Silchar	Master of Science
2020	2	B.Sc. Honours	Physics	Assam University, Silchar	Master of Science
2020	1	B.Com. Honours	Commerce	Assam University, Silchar	Masters in Business Administration
2020	1	BA Pass	Pass Course	A.K. Chanda Law College	LLB Course
2020	1	BA Honours	Manipuri	Assam University, Silchar	Master of Arts
2020	2	BA Honours	History	Indira Gandhi National Open University, Assam University, Silchar	Master of Arts
2020	1	BA Honours	English	Assam University, Silchar	Master of Arts

2020	2	BA Honours	Bengali	Assam University, Silchar	Master of Arts
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabaddi Boys Nil	Institutional	54
Cricket Boys Nil	Institutional	96
CarromBoard Double Girls Nil	Institutional	30
Carrom Board Single Girls Nil	Institutional	32
Chess Girls Nil	Institutional	20
Musical Chair Girls Nil	Institutional	25
Skipping Girls Nil	Institutional	33
100 MTR Race Girls Nil	Institutional	28
Kabaddi Girls Nil	Institutional	54
Tug Of War (Girls) Nil	Institutional	20
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	00	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

<p>Election of Student Council could not be held due to some unavoidable reasons. However, from time to time different committees were constituted duly comprised of student's representatives for observances and celebrations of events during the academic year like Independence Day, Republic Day, Gandhi Jayanti, Constitution Day, Milad Mehfil, Sharod Utsav, Saraswati Puja etc. Students actively participated in such programs.</p>
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### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

218

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The system of decentralization of academic administration and leadership is being followed in Cachar College since its inception. Like other provincialised Colleges in Assam, there is a three tier system of academic administration and leadership. At the apex of the system, there is affiliating university and the Government of Assam. Principal of the college being the head of the institution is the overall head of both the academic and administrative affairs of the college at the institutional level. The Principal ensures that all provisions of the university bye-laws, the Statutes and the regulations are observed. Academic Coordinators: For the purpose of coordinating the academic affairs of different disciplines, academic coordinators are appointed from amongst the senior faculties of each discipline, who is entrusted with the job of coordinating and monitoring the routine, classes and support system of each discipline. Necessary reporting system is also in practice to review the success and failure of the system and to take remedial measures. Committees and Cells: Need based committees comprising of teachers from different streams are constituted for smooth functioning of academic, extension and administrative works of the institution. Some of the key committees/Cells that are visibly functioning throughout the academic session are: • Admission Committee • Discipline Committee • Grievance Redressal Cell • Anti- Ragging Committee • National Social Service (NSS) Cell • NCC Unit • Construction Committee • Planning Committee • Students Welfare Committee • Library Committee • Digital Library Committee • Examination Cell • Women Cell In addition to the above Committee/cells, Result analysis Committee, Students Election Committee, Sports and Games Committee, Career Counseling Committee, Seminar and workshop Committee and other committees so as to delegate leadership and encourage participatory management and the administrative management of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	For research and development, the college has a research cell with an office room for dissemination and retrieval of information. Teachers are in regular quest for MRP from various funding agencies. The science

laboratories of the college have a number of sophisticated instruments and there is Institutional Biotech Hub having sophisticated instruments with full research facility. These are being utilized by the faculty from time to time. Conducive research environment leads to publication of a good number of quality papers by the faculty members regularly.

Examination and Evaluation

The quality improvement strategies adopted by the institution for examinations and evaluations are time-tested. Class tests, unit tests, assignments, internal assessments etc., are part of the whole exercise. Evaluated answer scripts of class and unit tests are shown to the students and rectifications done if required. For smooth conduction of the examinations, the Principal as Officer-In-charge appoints rotationally a group of teachers as Assistant Officer-in-charges. The evaluation part is done by the university. The college has evaluation cum scrutiny zone for the affiliating university of TDC examinations and the faculty members vis-à-vis the non-teaching members render required services.

Teaching and Learning

The teaching and learning strategies are usually 'chalk and talk' with demonstrations wherever required and possible. The college has two smart class rooms in which classes are taken with audiovisual facilities. Classes are also taken with PowerPoint presentation facilities almost in all lecture halls and Science departments, whenever required. Digital platforms like TCSiON, Google Meet, Zoom etc., are also being used to carry on with the teaching - learning activities during COVID19 pandemic.

Curriculum Development

Selected teachers of the college take part in the curriculum development as members of Academic Council and BUGS

Library, ICT and Physical Infrastructure / Instrumentation

The College has a rich library with e-library facility for use of the students and teachers. The Science laboratories in the College are well equipped and run well. The college has an instrumentation laboratory under the Dept. of Physics, unique in the region. In addition to these, the college has three computer lab, two smart

	classrooms, Wi-Fi enabled campus. The college is running the meteorological observatory established under COSIP Programme of UGC in 2004, providing data regularly for academic and other purposes and earning good revenue for the college.
Human Resource Management	The human resource management of the college is maintained adhering to the rules set by Director of Higher Education, Govt. of Assam. The college promotes its members for various staff empowerment programmes to ameliorate and better management of Human Resource for academic and corporate life of the college. With a view to completion of syllabus within stipulated time period part-time teachers are being appointed against the vacant posts. For smooth running of administrative works shortage of non-teaching staff are also met in similar manner.
Admission of Students	All stages of admission process are computerized and online for TDC 1st Semester admission. The college has a web portal and customized software for the purpose. The admission is strictly on merit basis obliging Govt. reservation rules.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Nil
Administration	Nil
Finance and Accounts	An Automated Accounting System or ERP for all types of financial transactions.
Student Admission and Support	All stages of admission process are computerized and online for fresh admission. The college has a web portal and customized software for the purpose. Fee Waiver scheme of Govt of Assam is provided to students in letter and spirit.
Examination	1. Uploading of Unit Test Marks and Attendance percentage as part of the Continuous Comprehensive Assessment (CCA) is done by the College Administration in the Web Portal of Assam University. 2. Downloading of Registration Certificate, Admit Cards and EndSemester Examination Marksheets from Assam University Portal

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Two Week Online Workshop on From E- learning to E- training :A Comprehensive Guide for all Your Administrative Work for both Teaching and Non-Teaching Staff (Teaching Learning Centre, under the Pandit Madan Mohan Malviya National Mission on (PMMNMTT	1	25/05/2020	05/06/2020	14
One Week Online FDP on Online Teaching and Learning in India (Bodoland University, Assam in	1	17/06/2020	22/12/2020	7

collaboration with GAD, TLC, Khalsa College, Delhi under the Pandit Madan Mohan Malviya National Mission on Teachers and Teaching (PMMNMTT)				
One Week Online FDP For Higher Education Faculty :Development and Management of MOOCs and Online Courses using LMS- MOODLE (My e- Class with GAD, TLC, Khalsa College, Delhi under the Pandit Madan Mohan Malviya National Mission on Teachers and Teaching (P	1	30/06/2020	04/12/2020	7
FDP on Reaseartch MethodologyKumar Bhaskar Varma Sanskrit and Ancient Studies Universityb Bharbag College	1	24/06/2020	30/06/2020	7
108 th Short Term Course on E - Content Development"UGC- Human Resource Development CentreGujarat University	1	23/07/2020	29/12/2020	7
27th OP UGC- HRDC, Mizoram University	2	24/06/2019	15/07/2019	21
Online FDP on "ICT in Teaching Evaluation "	1	13/07/2020	18/07/2020	7

MSP Mandal's Shri Shivaji College, Parbhani, Maharashtra				
108th STC on E-content development UGC- HRDC, Gujarat University, Ahmedabad	1	23/07/2020	29/12/2020	7
UGC paramarsh FDP on ICT in teaching Evaluation MSP Mandal's Shri Shuvaji College, Parbhani, Maharashtra	1	13/07/2020	18/07/2020	6
Online Summer School 2020 on Mathematics Department of Mathematics, Presidency University, Kolkata	1	27/06/2020	06/12/2020	10
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
65	50	25	21

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Loan facility from College Employees Cooperative	Loan facility from College Employees Cooperative	Institution of Scholarships and Fee Waiver Scheme for students below poverty Line

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts internal and external audits regularly. The internal audit is done by an eminent Chartered Accountant appointed by college Governing Body. The external, i.e, government audit is done by local accounts officer under the Directorate of Local Fund Audit of Government of Assam.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
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Nil	0	Not Applicable
No file uploaded.		

6.4.3 – Total corpus fund generated

1715698
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### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Internal Committee for AAA
Administrative	No	Nil	Yes	Internal Committee for AAA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Rendering all sorts of Cooperation in maintaining corporate life of the College. Maintenance of general discipline. Constant vigil on prevention of ragging of any type/unwanted incidences
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6.5.3 – Development programmes for support staff (at least three)

Nil
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

Online Admission Digital Classroom. Establishment of Institutional Level Biotech Hub sponsored by DBT, New Delhi. Opening of Department of Statistics. Infrastructural Developments
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Nil
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Orientation Program on Full Bright Scholarship	04/03/2020	04/03/2020	04/03/2020	11
2020	Career Orientation Program from The Assam Kaziranga University	06/02/2020	06/02/2020	06/02/2020	36
2020	Blood	10/02/2020	10/02/2020	10/02/2020	22

	Donation Camp organized by 'Sucheta-Women Cell' in collaboration with IQAC Cachar College, Silchar				
2020	National Science Day organized by IQAC in collaboration with Zoology Dept. Cachar College, Silchar	28/02/2020	28/02/2020	28/02/2020	93
2020	Self Defense Karate Course for girls in collaboration with Sucheta-Women Cell Cachar College, Silchar	16/02/2020	16/02/2020	16/03/2020	45
2020	International Womens Day Organized by Womens Cell in collaboration with NSS and IQAC	07/03/2020	07/03/2020	07/03/2020	70
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
one month self defense programme organized by Sucheta women cell	16/02/2020	16/03/2020	45	Nil

## 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Use of LED bulbs/ power efficient equipment

## 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil

## 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	00	Nil	Nil	Nil
No file uploaded.							

## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct and Professional Ethics	09/03/2020	Code of Professional ethics for teaching staff of the institution is the same Code of professional ethics as given by UGC in UGC Regulations on ...maintenance of standards in Higher Education 2010. For the Governing Body of the college Assam_College_Management_Rules now called The Assam Provincialised Colleges and Assam Non-Government College Management Rules 2001 and for all including non teaching staff, the Assam Provincialised Colleges and Assam Non-Government College Management Rules are followed.

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Milad Mehfil	01/10/2019	01/10/2019	150
Sharad Utsav	10/10/2019	10/10/2019	250
<a href="#">View File</a>			

## 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

i) Holding regular Plantation Programmes ii) Making the Campus plastic free

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

No. 1 Online Admission in the Academic Programmes Objectives The primary objective behind introduction of the online admission in the College was putting in place a sense of confidence among the stakeholders about the process of selection. The change-over to the new system was installed with a defined target of bringing in transparency, economy and efficiency in the ecosystem. It was intended to be a step further in the direction of paperless administration in the institution. Storage of students' data in the retrievable digital archive, as it was aimed, would help reduce consumption of paper to a great extent. As a symbolic message the online admission was formally launched on 5 June, Environment Day, in 2017. Context Cachar College has always been among the prime choices for the students seeking enrollment in the undergraduate programmes in Science, Arts and Commerce in Barak Valley. With burgeoning aspirants vying for this prestigious institution as their campus-destination and the limited intake capacity of the College it becomes very difficult to please all quarters. The resulting demand-supply mismatch is bound to generate tremendous external pressure during the time of admission. Not to speak of the local political interference, which mostly went unreported, various students 'organizations, ostensibly under their own compulsion, used to put demand for accommodation of the applicants rejected on merit. Closure of College gates in the name of students' stir was a regular feature during the admission seasons. The traditional offline admission mechanism, then in place, gave the agitating stakeholders an opportunity to raise false and fabricated allegations against the College management. To get over this perennial problem the College management decided to switch to online mode as a forerunner in the State higher education institutes. This also helped the College to comply with the Uniform Admission Policy of the State Government to the tee.

No. 2 Mandatory donning of College uniform by the students Objectives Through wearing of the College uniform it was intended to instill among the students a sense of identity, pride and possession. Uniform was introduced by Cachar College at the crack of the millennium with the primary aim of creating visibility of the Cachar College students. Second, infusing the practice of discipline among the students was felt an utmost necessity for overall academic improvement of the institution. Moreover, uniform, it was thought, would usher in a new marker of distinctiveness among the students. Third, restricting the unwanted entry to the campus of the outsiders formed yet another purpose behind the introduction of the uniform. Context In the year 2000 Cachar College was the first institute of higher education in Barak Valley and also among the front-runners in Assam to go for homogeneous clothing for the students. Due to central location of the College casual and uncalled for entry of outsiders happened to be regular feature. The administration tried to put an end to it on its way to cleanse the campus. Students' uniform came as a soft but very effective apparatus to put a final embargo on intrusion. Truancy of students was another serious issue before the administration. Students used to sneak out of the campus and roamed about in the town. Uniform appeared to be a very useful deterrent for such acts of indiscipline. Most important contextual reference was, however, the A A by the NAAC. Start of the year 2000 was the time when NAAC popped up in the parlance. An early awareness was dawning on Cachar College like some other HEIs in the country that a slew reforms was on the anvil in the scenario of higher education. The College decided to gear up rather early. In response to the new challenges of quality consciousness and accountability the practice of uniform for the students was put in operation.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.cacharcollege.ac.in/iqac.html>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Cachar College was set up in 1960 with a defined socio-economic objective. It was the time when the victims of the unfortunate partition from across East Pakistan were yet to come to terms with the loss of leaving home and hearth. These families in a huge number had been evicted from their own land and they found it difficult to financially settle in the first generation. Cachar College was conceptualized as a destination of higher education for the students from these refugee families. Right from the beginning, therefore, the builders of this institution resolved that Cachar College would never run after elitist identity. The College management down the years has always strived to reach out to the most deprived sections of the society in imparting higher education. High-end clientele has never been a goal post for the College. Catering to the demand for higher education from the socially and economically disadvantaged strata of the society located over a large and diverse geographical jurisdiction has been always high on agenda for the College. A quick look at the Table 1 reveals the increasing proportions of social disadvantaged students based on castes in the total enrolment of the College. The data pertaining to five-year period, during 2015-2020, show how enrolment of students belonging to Scheduled Caste and Other Backward Class have looked up by leaps and bound. The corresponding numbers have far overtaken the officially earmarked 'reserved sets' signaling thereby how Cachar College has imbibed the much coveted 'access' and 'equity' in its admission policy. Similar trend is not perceptible in case of the Scheduled Tribe category because of paucity of demand for the same. The percentage of ST population in the feeder areas is just a shade over one percent. Table 1: Enrolment across Social (Caste) Dimension Year Reserved Seats Actual Admission SC ST OBC SC ST OBC

Year	Reserved Seats	Actual Admission	SC	ST	OBC	SC	ST	OBC					
2015-16	37.8	81	81	38	67	81	2016-17	54.6	117	117	55	93	117
2017-18	66.5	142.5	142.5	67	57	143	2018-19	66.5	142.5	142.5	170	64	265
2019-20	66.5	142.5	142.5	168	59	222							

Table 2 corroborates the fact that Cachar College, in spite of its extremely urban location, has successfully met the higher education needs of population of the Barak Valley and also that of the adjoining areas of the neighbouring Manipur, Mizoram and Tripura. Data for the year 2019-20 show that the average distance of the home locations of the students from the College is as long as nearly 22 KMs. Table 2: Mean Distance of Students' Home Location from Cachar College 2019-20 Academic Programmes Distance from Home in KM B Com General 11.27 B Com Hons 7.69 B Sc General 36.13 B Sc Hons 42.48 B A General 13.37 B A Hons 20.76 College Average 21.95 Equity and access are the two parameters which all governments in the independent India cutting across political hues have incorporated in the education policies. Cachar College has put them both as priority and thrust area which along the sixty-year-long journey of the institution have

Provide the weblink of the institution

<https://www.cacharcollege.ac.in/iqac.html>

### 8.Future Plans of Actions for Next Academic Year

1. Submission of IIQA and SSR
2. Submission of AQAR for the session 2020-21
3. Preparation of flex to be displayed within the campus
4. Clearance of footpath in the front of the college and imposition of NO-HORN ZONE over the Trunk Road part in the front of the gate.
5. Construction of Parking for two wheelers and four wheelers.
6. Renovation of alternative approach to the college with proper drainage.
7. Imposition of TOBACCO FREE ZONE within the campus
8. Introduction of Certificate Course in Computer Application, Digital Marketing and Biotechnology
9. Improvement of physical facilities for better student support.
10. Improvement

of Classroom infrastructure. 11. Renovation of Girl's Common Room 12. To explore feasibility of Lift for differently abled students 13. To augment beautification of the campus.