



OFFICE OF THE PRINCIPAL
CACHAR COLLEGE

REACCREDITED BY NAAC WITH "B" GRADE
TRUNK ROAD, SILCHAR-788001 (ASSAM)
ESTD: 1960



AFFILIATED TO: ASSAM UNIVERSITY, SILCHAR

Phone: 03842-246953 (Office)
03842-247077 (Principal)
Fax: 03842-261842

URL: <http://www.cacharcollege.ac.in>
E-mail: cacharcollege60@gmail.com

Advertisement for the post of Grade III - Junior Assistant
Advertisement No: 03/2022

In pursuance of Director of Higher Education's (DHE) Letter No. DHE/CE/49/2021/135 dated 25th April, 2022 applications are invited along with complete Bio-data and self-attested copies of all the testimonials from HSLC onwards from the eligible candidates for direct recruitment of the vacant Sanctioned Post of **Grade - III (Junior Assistant)** in standard form.

Particulars of the post:

Sl. No	Post Name	No of post & Reservation category	Roster point
01	Grade-III: Junior Assistant	OBC/MOBC - 01	06

A. Eligibility Criteria:

- Educational Qualification** : As per Govt. of Assam OM No. DHE/CE/Misc/341/2016/49 dated 09-02-2017 candidate must be Graduate in Arts/Science/Commerce from a Govt. recognized university/institute with a diploma/certificate course in computer operation of minimum 3 months duration. The candidate should have the knowledge in Assamese and English typing in MS Word and Simple excel.

The candidate must have **Permanent Residence Certificate (PRC)** and should have proficiency in local language.



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B. Age of candidate : As per Govt. of Assam, Department of Personnel OM No. ABP.6/2016/51, dated 02-09-2020 age of the candidate should not be more than 40 years on 01.01.2022 with relaxation of 3 years for OBC/MOBC.

C. How to apply:

1. Eligible candidate may download the Standard Application Form from the College website www.cacharcollege.ac.in and submit the filled in application along with self-attested photocopies of academic credentials, relevant documents from HSLC on wards and Permanent Residence Certificate (PRC) to " **THE PRINCIPAL, CACHAR COLLEGE, SILCHAR, ASSAM, PIN 788001**". Beside the aforesaid documents submission of self-attested photocopy of Caste Certificate, if any, is mandatory, otherwise the application is liable to be summarily rejected.
2. Application should be accompanied by an A/c Payee Demand Draft of **Rs. 500/- (Five Hundred)** only as non-refundable application fee drawn in favour of **PRINCIPAL, CACHAR COLLEGE** payable at **STATE BANK OF INDIA, SILCHAR BRANCH (IFSC Code: SBIN00000183 & Branch Code: 000183)**.
3. Candidate serving elsewhere should forward their application only through proper channel with an NOC from Appointing Authority/Employer.
4. Filled-up Application must reach the undersigned within **15 (fifteen)** days from the date of publication of this advertisement.



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D. Date of Interview:

The date of interview along with name of short-listed candidates will be uploaded in the college website www.cacharcollege.ac.in in due course.

E. Important Note:

No TA/DA will be provided to the candidates appearing in the interview.
Incomplete/defective applications will be rejected and no call letter will be issued to such candidates.

Memo No. CC/Advt./03/2022/ 243

Dtd.10/08/2022

Sd/-

(Prof. Siddhartha Sankar Nath)
Principal
Cachar College, Silchar - 1

STANDARD FORM OF APPLICATION



To,
 The
 Name of the Post
 Department/Office

1. Name in Full (Block letter) :
2. Present Address :Vill/Town.....
3. Permanent Address : Vill/Town.....
4. Father's Name & Address :
5. Place of birth including Police Station and District & P.O :
6. Are you a citizen of india and if so how? (Copy of citizenship certificate should be enclosed where necessary) :
7. Educational qualification and also the name and full address :
8. Other Qualifications :
9. Community :
- (a) State your religion :
- (b) Are you a member of Schedule Caste/Schedule Tribe :
- (Answer 'Yes' or 'No') If 'Yes' give particulars supported by a certificate copy of which should be enclosed.
10. Age on the 1st January 20.... (According to H.S.L.C certificate copy of which should be enclosed) :
11. Present occupation (if any) :
12. Previous appointment held (if any) :
13. Are you a temporary or retrenched personal of Temporary Departmental of the Govt. of Assam (Answer 'Yes' or 'No') State particulars :
14. Are you trained in or a member of the National Cade Crops of Territorial Army or trained Home Guards and Civil Defence Volunteers, if so give particulars. :
15. Employment Registration No. :
16. Whether there is any Govt./Semi Govt. Employees in your family if any, Particulars of such family member like relationship, name of the job, pay drawn, place of posting, permanent /Temporary etc. should be furnished. :
17. Family's income certificate from the DC/SDO/Circle Officer to be furnished if it is below one lac per annum. :
18. Contact details : Mobile No..... Whatsapp No
- E-mail ID.....

I am a candidate for the post of and the stated above are true to the best of my knowledge and behalf. In case of any false statement, I am liable to any action the Government deem fit and proper.
 A treasury challan of Rs is attached herewith.

19. To be filled in by Candidate
 Date:
 Place:

Signature of Candidate