



# CACHAR COLLEGE

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Ref. No. CC/TENDER/2021/635

Date: 18.03.2021

## NOTICE INVITING TENDER

Cachar College, Silchar, invites SEALED BIDS from reputed manufacturers/authorized suppliers with sound technical capabilities for supply and commissioning of the Desk/Bench to be procured for Cachar College, Silchar-01, Assam. The bidders are directed to specify the rate of each set (supply order may be given for 65 sets or more) as per following specification.

ITEM	SPECIFICATION	COMPLIANCE (Y/N)
Desk/ Bench (Made of Iron Frame and Particle Board)	Desk/ Bench attached with back rest made of iron square pipe (1.25")	
	Frame size 4 feet (standard) with approx. weight 20-25 Kg.	
	Size of particle board: Top- 4' x 15" Seat- 4' x 12" Back- 4' x 6"	
	Desk height- 35 Inches	

### TERMS AND CONDITIONS:

1. Bidders must have at least 5 years of experience in supply and commissioning, out of which at least 2 years must be in similar kind of activities for single organization. The bidder should give details of at least 2 projects of the same scale and nature executed by him.
2. The tender should be submitted in 02 bid system i.e in two separate sealed envelope, one containing TECHNICAL BID (except price) with superscription as TECHNICAL BID, other with superscription as PRICE BID. Both the bids are to be packed in one sealed envelope super-scribed as "TENDER FOR SUPPLY OF DESK/BENCH WITH IRON FRAME AND PARTICLE BOARD FOR CACHAR COLLEGE." addressed to the Principal, Cachar College, Silchar-01, Assam.

3. Technical bid of vendors fulfilling the criteria will only be evaluated by the duly constituted evaluation committee. Bidders qualifying technical bid will be considered for financial evaluation. Bid of vendors not fulfilling the criteria given will be summarily rejected.
4. **The party should quote rate for each set of Desk/Bench (supply order may be given for 65 Sets or more).**
5. The rate quoted should be for the items and specifications as mentioned in the list. The party should not quote for other specifications. If the party wishes to quote for a higher/superior specification, it must be separately stated along with proof that the specification is higher/ superior. In no case they should quote for lower/ inferior specification. In that case the tender will not be considered.
6. The rate should be exclusive of taxes and applicable tax should be clearly indicated.
7. Bidder should submit valid documentary proof as Trade License, Goods and Service Tax registration number and the details of income tax registration (PAN).
8. Undertaking for subsequent submission of any of the above documents will not be entertained under any circumstances.
9. The Authority may place the whole order with single bidder even if the bidder has not quoted the lowest price for each item but overall his rate is lowest. Merely quoting the lowest price does not entitle a bidder to get the order for the item.
10. The successful bidder shall have to supply the materials strictly as per the configuration, as stated in the supply order and shall have to complete the supply within 30 days from the date of issue of order. Otherwise, the order shall automatically stand cancelled and the security deposit of the bidder shall be forfeited. No communication in this regard will be entertained.
11. The successful bidder shall have to provide comprehensive onsite warranty support for one year from the date of supply.
12. The College Authority reserves the right to accept any tender(s) or reject any or all of the tenders without assigning any reason whatsoever. The decision of the College authority in this regards shall be final.
13. **Rate:** The rate which should be quoted both in figure & words must be inclusive of packing forwarding freight and all other incidentals charges.
14. **Rejection of offer:** Tenders not conforming to the terms and conditions and procedure so outlined are liable to be rejected summarily.
15. **Discretionary power:** The Competent Authority, Cachar College, Silchar, reserves the right to accept or reject any or all tenders without assign any reason there of and also to modify in exceptional case any of the stipulated terms and conditions on merit or genuine and justifying grounds if it is in the larger interest of the College. The final acceptance of the tender rests entirely with the Authority who does not bind himself to accept the lowest tender.
16. The following updated documents should also accompany the tenders:
  - Trade License.
  - Income Tax clearance certificate.
  - Sale Tax clearance certificate.
  - CST/VAT clearance certificate if quoted in the tender for CST/VAT.

Those tenders who accept the above terms and conditions may submit their tenders in the prescribed format along with all documents / brochure to the office of the undersigned on or before

the stipulated date. The tenderer must also submit a certificate in their official pad stating that all the above terms and conditions are acceptable to them.

**IMPORTANT DATES:**

Closing date and time for submission of tenders: **03-04-2021 at 2.00 PM**

Opening date of Sealed Bids: **05-04-2021 at 2.00PM onwards**

Venue for opening of tenders: Office of the Principal, Cachar College, Silchar-01, Assam

*S.S. Nath* 18/3/2021

Dr. S.S. Nath  
Principal  
Cachar College, Silchar  
Principal  
Cachar College, Silchar-1